

Rules & Regulations of the School

Discipline

1. Every student of this school should ensure punctuality in his/her attendance.
2. In case any student remains absent continuously for ten days without getting his/her leave sanctioned, his/her name will be struck off from the attendance register.
3. No books, news papers, magazines, advertisements, mobile etc., other than course book, should be brought to the school without prior permission of the Principal.
4. In case a student causes any harm to the School property, it will be made good by the student with penalty. The student are expected to inform the Office about such things, on their own e.g., If a pane of a window is broken by a student, the student himself should inform about it.
5. Special stress is given on personal and general beauty and cleanliness. Serious action will be taken for writing on walls or desks, sprinkle ink thereon, spread pieces of paper or pilfering articles of fellow student.
6. For the school and school functions it is imperative to wear clean uniform.
7. After 2nd bell gates of the school are closed and late comers are not allowed to enter the school. A student is required to come to school at 7.00 & 7.50 when School timing are 7.10 & 8.00 a.m. respectively.
8. In case a student is not in school uniform he/she will be sent back home and the school will not be responsible for the loss of his/her lesson in anyway.
9. During interval no student shall remain in the classroom in any circumstances. The Class monitor shall be especially watchful about this.
10. Under any circumstances taking tuition from the teacher of this school is strictly prohibited. Action will be taken against both.
11. The principal is fully authorized to penalize any student who is not punctual, who does not attend National functions, does not come in school dress, does not come in time or does not carry out the work written in his Diary.
12. The School authorities have the right to dismiss students for any of the following reason:
 - (a) Immoral behaviour
 - (b) Habitual contempt shown to the school authorities
 - (c) Repeated dishonesty
 - (d) Confirmed laziness
 - (e) Failure in the examination for two Consecutive years
 - (f) Absence without Principal's permission
 - (g) Nonpayment of school dues after apprehension,
 - (h) If the parents do not sign the Report Card in time
13. Students are not allowed to ride or bring motor-bikes / scooty while coming to school. Violation of this rule will be charged Rs. 500/- and the action will be taken against it.

Payment of School Fees

All Fees are payable for full 12 months of the year. No deduction in fee will be made for broken periods of absence.

1. Fee booklet will be issued by the school once in a year to every student free of cost. It will be replaced on payment of Rs.50.

2. School fee must be paid in Axis Bank/ online in four instalments before the due date. Defaulters will have to pay the late fee of Rs 100/- for that month and thereafter Rs. 50/-will be added for each month.

3. Cash payment will not be accepted by school office.

4. All fee and other dues must be cleared before a student appears for any Periodical/Half yearly assessments. A student will not be allowed to sit for the Examinations unless all dues are paid on time. Defaulters will not be allowed to sit for the exam.

5. The fee once paid is not refundable.

6. Fee and charges are subject to revision from time to time.

7. Parents are requested to fill all four parts of the fee slip of the respective month before presenting the same to the Bank, The School Leaving Certificate will not be issued until all school dues have been cleared.